**Board Expectation Agreement Example **

Your agreement might include some introductory information here about your organization, its mission, and its expectations. Use this example as a guide to get started. Every organization is unique, and you may have many more boxes you would like your board members to check. This example includes a statement of support for a capital campaign.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I. As a member of the board of ABC organization, I understand the importance of attendance at Board meetings and that it is required for membership. I also understand my time commitment is necessary to the success of the organization and I agree to the following this year:**

I will serve on the following Board Committee

[ ]  Committee A [ ]  Committee B

[ ]  Committee C [ ]  Committee D

 I will attend both of our organization’s yearly events:

 [ ]  Event A [ ]  Event B

**II. I also understand my financial commitment is necessary to ensure the success of the organization.**

[ ]  I personally pledge an investment to our Annual Fund Campaign of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[ ]  I and/or my company will participate in the following ways this year:

 [ ]  Event A tickets [ ]  Event A sponsorship

 [ ]  Event B tickets [ ]  Event B sponsorship

[ ]  In the event of an isolated fundraising project like a capital campaign, I understand that 100% board participation is expected. I will support the project above and beyond my normal commitments of leadership and financial gifts.

**III. I understand the advantages of connecting our organization to the community and will help by:**

[ ]  Forwarding the organization newsletter with a personal note to x individuals in my network

[ ]  Making x thank you calls to donors this year

[ ]  Adding personal notes to solicitation letters once per quarter

[ ]  Sharing x organization posts on my social media pages per month

[ ]  Bringing professional colleagues, family, and friends to fundraising and cultivation events

[ ]  Speaking to colleagues or my service club to engage potential donors

**IV. I agree to fulfill the above stated goals to the best of my ability.**

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Signature Date